

MINUTES OF A REGULAR MEETING

Riverton Library Board of Trustees, APRIL 26, 2021

A Regular Meeting of the Board of Trustees of the Riverton Library convened on Monday APRIL 26, 2021, at 7:30 p.m., via Zoom conference. Those members in attendance were: Jennifer Comerford, Cathy Martin, Howard Mead, Elaine Mead, Janice Papenberg, Kristen Papenberg Keller, Phyllis Rodgers, Christian Pulverenti, Kathryn Simon, Jen Wilburn, Pat Solin, Jo Horton and Emily Terifay.

Excused absences: Kim Paulsen, Jean Markovitz Horn, Jan DeVries, Sharon Stokes

Unexcused absences: Bill Brown.

The meeting was called to order by Cathy Martin. The minutes of the January 25, 2021 meeting had been previously sent to Board members. A motion was made, and passed, to accept the minutes.

The Treasurer's Report (Howard Mead). A copy was mailed in March 2021 to all board members. The Annual Appeal is proceeding on pace. At the end of March we had \$4048 with an additional \$3800 by the end of April. We are on track to meet our goal. This last quarter saw some unforeseen expenses: the hot water heater failed and had to be replaced to the amount of \$1000 plus clean up expenses. We are also spending 800-900 a month for Covid-related cleaning services. That said we are still on budget. Treasurers report was filed 4/15/2021.

Director's Report (Christian Pulverenti)

The library is open 6 days a week currently for materials and browsing. Two of the 6 computers are open for use, with no meetings or programming yet, per Covid distancing requirements. Museum passes are on hold (by request of the museums). Hours have increased to Monday through Thursday 10am to 8 pm and Friday/Saturday from 10am to 5pm. We are closed Sundays.

Per the CDC and local Health Departments we no longer have to quarantine materials and occupancy has been increased to 35% of capacity.

The summer reading program will be virtual. We are offering more "take and make" crafts to promote engagement. These have proved popular and will continue through summer.

Christian is looking for space to do an outdoor story time.

Regarding staffing: Jo Horton will be returning to Pemberton on May 7. Heather has been recalled to Westampton for the end of June. Many thanks for their transitional help. Erica will replace Patrick starting in May.

It is now confirmed that we offer notary services by appointment at the branch.

We had a brief discussion about where story time might locate (at a church, in the park, teamed with Cinnaminson, etc.) and Christian indicated that he was working with Cinnaminson with many options being explored.

Another brief discussion arose around museum passes. Grounds For Sculpture is discontinuing their museum pass.

Website (Emily Terifay)

Emily reported that our "Facebook Likes" have increased and that she will be trying some video posts to boost engagement. At the end of June/July Facebook will end access to viewer stats, but we will still have website traffic stats to review.

COMMITTEE REPORTS

Friends of the Library (Cathy Martin)

Cathy sent inquiry emails to the Friends as to their status. Janice Papenberg is the interim chair after Iris Gaughan's resignation. The Friends have continued doing the library's gardening. Book sales are on hold. The Friends do plan to weed the Children's Section of the library and to set up a table with those books for Treasure Day. We need volunteers to help with that effort on Treasure Day.

Events are on hold still. Christmas Tour is planned for 2022.

House (Phyllis Rodgers)

Phyllis gave some detail around the hot water heater failure. Wolfschmidt was called in for the plumbing and ServPro for the drying out and clean up.

Grounds (Jan DeVries)

No Report. Jan was absent, but it was mentioned that everything looked good.

Volunteers (Janice Papenberg)

Events are still on hold.

Memorials and Bereavements (Elaine Mead)

Elaine said all was quiet. A resident from the 1950s passed and a second resident donated \$100 in that person's name for children's books that focus on girls' stories. Howard Mead bought the new books.

Kim Paulsen left word that she needs to drop Bea's memorial plates at Anthony's Jewelers. She also left word that we still need two volunteers to help with thank you notes. Jennifer Comerford volunteered.

We also need a volunteer to help with the Riverton/Palmyra annual paperwork.

Pat Solin announced that there are files in the library basement that could be archived with the Historical Society. She asked if there were any volunteers to review and select what is archive-worthy. If no one is concerned about the selection process she and Iris Gaughan will do it. Motion made and seconded for Pat Solin and Iris Gaughan to review old files and select what might be archived with the Historical Society. Any questions can be emailed to Pat Solin.

One volunteer was needed to ensure that approved donations are made to the correct place of choice. Elaine volunteered.

Fundraising

- This committee needs two volunteers to brainstorm new ideas.
- Kathy Simon is handling the Pet Pageant for Fourth of July
- Fall Fundraiser. Jo Horton volunteered.
- House tour in 2022 will need volunteers. Jo Horton volunteered to co-chair with someone. A note was made that Janice Papenberg and Phyllis started looking for homes in January for the last tour. Kim Paulsen has a list of homes from the cancelled tour that can be revisited.
- Cocktail Party: Sharon Stokes will chair.
- Need volunteers to send thank you notes for all donations from the outside annual appeal.

New Business

A motion was made to develop an ad for the fourth of July ad book at the same size as last year.

Old Business

Nothing

Our next meeting ill be Monday, September 27 at 7:30pm.

There being no further business, a motion was made, and passed, to adjourn the meeting.

Respectfully Submitted,

Kathryn A Simon

Secretary